

# Vendor Setup & Tear Down 2024

### **SET UP**

WHEN: Friday, July 19

Vehicles, trailers, or food trucks that will remain onsite all weekend, your vehicle can enter the grounds between <u>12:00 – 3:00 PM only.</u>

NOTE - Vehicles are not permitted to drive in or out after this time

**Tents and other booth types** (who will <u>not</u> have a vehicle onsite all weekend) please come for set up between <u>2:00 – 4:00 PM.</u> Vendors are responsible for their own booths, no tenting or other infrastructure will be provided. It is recommended that your booth provides adequate weather protection from sun or rain.

#### WHERE: Minto Park, on 5th Avenue between Turner St. and Church St.

**Entrance**: There is a driveway <u>located on 5th avenue beside the museum</u>. A DCMF representative will show you to your assigned site. All vendors can drive in to unload, but if you haven't arranged to have your vehicle remain on site, you must remove the vehicle immediately after unloading.

## **TEAR DOWN**

### WHEN: Monday, July 22

Please note that due to safety reasons, no vehicles will be permitted to drive on festival grounds until Monday morning, July 23rd. Vendors are required to leave the site **by 12:00 pm on Monday**. Vendors may not leave the festival grounds the evening prior unless prior arrangements have been made.

Your area must be clean and free of garbage. Each site will be inspected for clean up prior to the refund of your deposit.

If you have any concerns or questions please email prior to the day of set up. For more general information please refer to your <u>Vendor Guide</u>.

#### **CONTACT INFORMATION:**

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